



Adding a Second Team

Sussex Schools FA — quick guide for teachers

Already entered a team into a league or cup, and want to put in a **second team** for the same age group? Follow these 4 steps.

1

Go to the Affiliation page

Log in, then open ssfa.online/affiliation/

2

Find your competition

Look at your list of competitions you've already entered. Find the one you want to add a second team to.

3

Click "+ Add Team"

Next to that competition, click the button below. A small box will open.

+ Add Team

4

Check the name, then click "Add & Pay"

A team name is already filled in for you (like "Your School — Competition B"). Leave it, or change it if you want. Then click the gold button.

Your School — U13 Boys Cup B

Add & Pay

That's it! Your second team is entered. You'll be taken to pay for it — same as your first team.