



Parent & Player Sign-Up Guide

Inter-County Representative Teams – Registering Your Child

2026/27 SEASON

Sussex Schools Football Association

ssfa.online

Step-by-step, with real screenshots from the live site

Before You Start

Your team's signup code

Your child's rep team manager will give you a short code, like **ssfa_26_xxxx** — usually shared in the team WhatsApp group, by email, or at training. You'll need it to link your account to the right team.

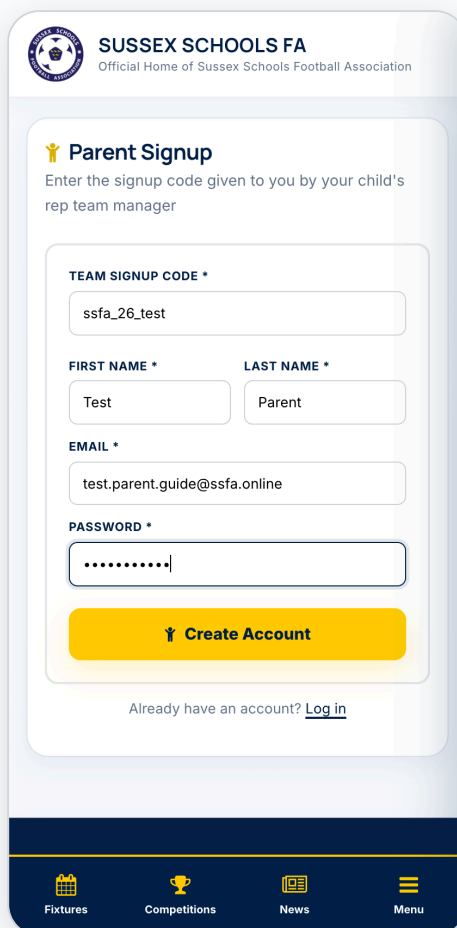
What you'll need

- Your team's signup code (from the manager)
- An email address and a password
- Your child's date of birth and school
- An emergency contact name and phone number
- A card to pay the affiliation fee — all payments go through Stripe, our secure payment provider

More than one child, or more than one rep team? You only need one parent account — add every child and every team's code from the same login.

1 Create your parent account

Open the sign-up link your team manager sent you (it looks like **ssfa.online/rep-parent-signup/?code=...** and has your team's code already filled in). Fill in your name, email and a password.



The screenshot shows the 'Parent Signup' page for the Sussex Schools FA. The page has a white background with a blue header and a dark blue footer. The header includes the Sussex Schools FA logo and the text 'SUSSEX SCHOOLS FA' and 'Official Home of Sussex Schools Football Association'. The main content area is titled 'Parent Signup' with a yellow icon of a person. Below the title is a sub-header: 'Enter the signup code given to you by your child's rep team manager'. The form contains several input fields: 'TEAM SIGNUP CODE *' with the value 'ssfa_26_test', 'FIRST NAME *' with the value 'Test', 'LAST NAME *' with the value 'Parent', 'EMAIL *' with the value 'test.parent.guide@ssfa.online', and 'PASSWORD *' with a masked password '.....'. A yellow 'Create Account' button is at the bottom of the form. Below the button is a link: 'Already have an account? [Log in](#)'. The footer contains four icons: 'Fixtures', 'Competitions', 'News', and 'Menu'.

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Parent Signup
Enter the signup code given to you by your child's rep team manager

TEAM SIGNUP CODE *
ssfa_26_test

FIRST NAME *
Test

LAST NAME *
Parent

EMAIL *
test.parent.guide@ssfa.online

PASSWORD *
.....

Create Account

Already have an account? [Log in](#)

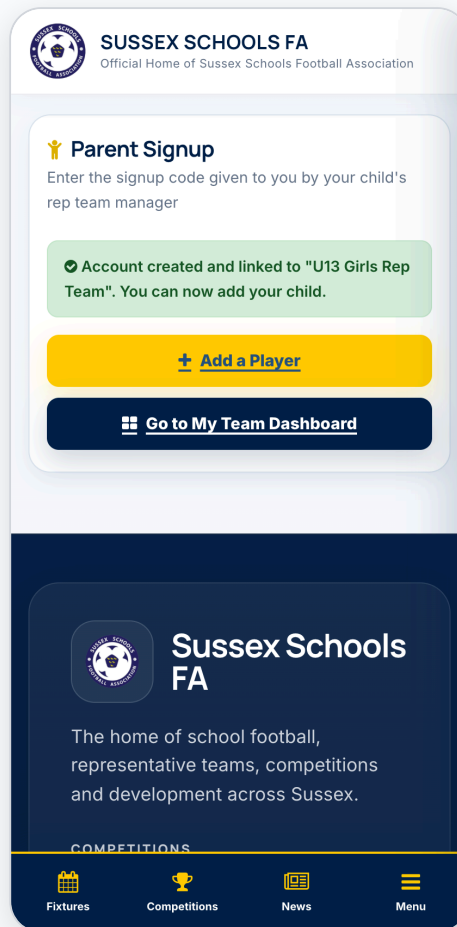
Fixtures Competitions News Menu

Parent Signup – code pre-filled, details entered

2

You're linked to the team

Your account is created and linked to your child's team straight away. Tap **Add a Player** to register your child.



Confirmation — account created and linked

3 Add your child's details

Choose the team (if you have more than one), then fill in your child's name, date of birth, gender and school.

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[← Dashboard](#)

 **Add / Manage Players**

+ Add a Player

TEAM *

U13 Girls Rep Team (U13) ▼

Player Details

FIRST NAME *

LAST NAME *

DATE OF BIRTH *

GENDER *

SCHOOL

NOTES

Medical Information

GP NAME

GP PHONE

 Dashboard

 My Team

 Players

 Menu

Add a Player – team and player details

4

Medical info, emergency contact & consents

Add any medical conditions, medications or allergies SSFA and coaches should know about (optional, but recommended). An emergency contact name and phone number is required. Finally, tick all four consent boxes – including photo/social media – to complete registration.

Note: all four consents are required to register a player, including the photo/social media consent – your child can't be added to a squad without them.

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Consents

- ☒ I give permission for my child's photo/image to appear on Sussex Schools FA's official website and social media channels *
- ☒ I consent to data being held per the [Data Protection policy](#) *
- ☒ I consent to emergency medical treatment if needed *
- ☒ I agree to the [Code of Conduct](#) *

Need kit? Official SSFA rep team kit is available via [our kit supplier page](#).

Save Player & Continue to Payment

**Sussex Schools FA**

The home of school football,
representative teams, competitions

Dashboard

My Team

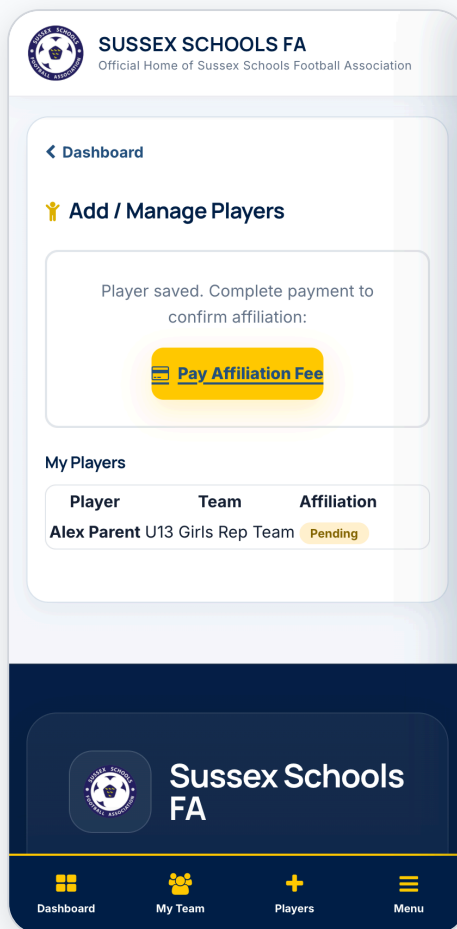
Players

Menu

Emergency contact and consents, ready to submit

5 Pay the affiliation fee

Your child's details are saved once you tap **Save Player & Continue to Payment**. Tap **Pay Affiliation Fee** to open Stripe's secure payment page and complete the payment — your child's affiliation stays "Pending" until this is done. You can always come back and pay later from the same page.



Player saved — pay affiliation fee to confirm

Tip: once paid, your child is fully affiliated and eligible to be picked for squads. You'll see fixtures, results, squad call-ups and any fines from your parent dashboard.